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# TECHNOLOGY INSIDER



**Your remote workers aren't using computers that look like this, are they???**

Your monthly newsletter, written for humans not geeks

## **When did you last check everything was OK with the devices your team are using when they work remotely?**

That might sound like a strange question. But we recently discovered that 67% of remote workers are using faulty devices to work from. And the reason?

They've likely damaged the device themselves and are too scared to tell you!

Laptops, keyboards, and monitors are most likely to be damaged (in that order). And it's usually because of food or drink spills... though some people blame their partners, children, and even their pets!

*We've all watched in horror as a cat rubs itself against a full glass of water next to a laptop...*

Using a device that doesn't work properly is a problem, of course.

First, it's going to damage your team's productivity. Tasks might take longer or be more difficult to complete. If they try to fix the problem themselves, they risk causing further damage.

*No... a fork isn't a clever way to get bits of cake out of your keyboard...*

But the other issue is that of security.

In some cases, your people will stop using their damaged company-issued device, and use a personal device instead.

Which puts your data at risk. Because their personal devices won't have the same level of protection as your business devices.

It also means that if they're connecting to your network, it might not be a safe connection, potentially leaving the door open for cyber criminals.

And because your IT partner isn't monitoring personal devices, it's possible they won't spot an intrusion until it's too late.

Our advice? Make it a regular routine to check that everyone's happy with their devices. And have a policy that they won't get in trouble for accidental damage, so long as it's reported immediately.

**If you need help replacing any damaged devices, just give us a call**



## **DID YOU KNOW?** you might have a RAT?

Malware gets some funny names and acronyms. One you might have heard of is the RAT - which stands for Remote Access Trojan.

It's good when your IT partner remote accesses your computer. You can watch what they're doing. But with a RAT, cyber criminals have secret remote access, and you have no idea.

They can watch what you're doing, copy your passwords and launch a ransomware attack.

The simplest way to avoid a RAT is to never download files from sources you don't trust, or open email attachments from strangers. Make sure your business has appropriate cyber security software and regular training for your team.





## Technology update

Windows 11's first major annual update is expected next month. We've heard talk of faster, smoother, more modern looking Windows, app folders in the start menu, and a new Task Manager app.

It's also been suggested that Windows 11 will work better on tablets after the update, too.

Have you made the switch from Windows 10 yet? What do you think about it?



### WHO GETS THE QUIZ WINNER'S CROWN THIS MONTH?

You do have a quiz winner's crown, right?!

1. Worldwide, which language is most used on the internet?
2. How many Facebook members are there?
3. What was the name of the first laptop?
4. What was Android originally developed for?
5. What did Steve Wozniak and Steve Jobs sell to fund Apple's first computer?

The answers are below.

- 1) English, used by 25% of people online. Chinese is second and Spanish third
- 2) 2.9 billion
- 3) The Osborne 1, released in 1981. It was heavy at 24 and a half pounds
- 4) To be an operating system for digital cameras
- 5) A scientific calculator and a Volkswagen van



### INSPIRATIONAL QUOTE OF THE MONTH

*"Just because something doesn't do what you planned it to do doesn't mean it's useless."*

Thomas Edison, Inventor



#1

You know when you think your phone has vibrated in your pocket, but when you pull it out... nothing? This has a name: "Phantom Vibration Syndrome"

#2

It took radio 38 years to reach an audience of 50 million. The iPod did the same in just three years

#3

on average, people read 10% slower on a screen than from paper

### TECH FACTS

## NEW TO WINDOWS 11

### Add folders to your start menu

If you've made the switch to Windows 11, you'll soon have a new power: The ability to organize your Start menu apps into folders.

It'll work by simply dragging and dropping icons on top of each other to create folders. You'll get this new power in an update in the next few months.





# Malware is becoming increasingly difficult to spot

According to new research, four in five malware attacks delivered by encrypted connections evade detection. And since two thirds of malware is now arriving this way, it has the potential to be a big problem for your business.

This type of threat has already hit record levels and continues to grow. So, if you don't yet have a response and recovery plan in place, now's the time to create one.

It sits alongside your cyber security software protection and regular staff training. The plan details what you do in the event of a cyber-attack.

Having the right plan in place means all your people will know how to sound the alarm if something is wrong. It ensures downtime and damage are kept to an absolute minimum.

The faster you respond to an attack, the less data you should lose and the less it should cost you to put things right.

Of course, you should also follow the usual security guidelines of making sure that updates and patches are installed immediately, and you are regularly checking your backup is working and verified.

Businesses that don't place a high importance on their own cyber security planning are the ones hit hardest by such an attack.

**Can we help you create your response and recovery plan? Call us.**



## Business gadget of the month

Laptops are great for remote work. But sometimes you can't beat a desktop. That's where a good docking station comes in handy.

The StarTech Thunderbolt 3 Dual-4K Docking Station allows you to connect your laptop to two external monitors, printer, keyboard, and backup drives, giving you the full desktop experience.

It's expensive at \$315.99, but a good investment for remote workers.



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### QUESTION

**How can I make my display more organised?**

### ANSWER

Consider adding a second monitor. Not only will this allow you to better organize your apps and windows, but it will also give you more workspace.

**QUESTION**  
**Can my phone be hacked?**

### ANSWER

Yes! As well as the risk of phishing and smishing (that's phishing via text message), you also put your data at risk by connecting to public Wi-Fi. Fake apps can be an issue.

### QUESTION

**How do I know if my Teams app is up to date?**

### ANSWER

Just click on the three dots next to your profile picture and select 'Check for Updates' from the menu. If you're using Windows 11, you'll need to check under settings -> about Teams.